

Adirondack Watershed Institute of Paul Smith's College – Environmental Research Laboratory

CHAIN OF CUSTODY FORM / REQUEST FOR ANALYSIS

SECTION 1: PROJECT INFORMATION		Laboratory Analysis (Lab use only)													
		Chlor-a	pH	Cond	Color	COOM	TP	NO ₃	NH ₄	Metals	Alk	TN	Amoia	DOC	Arch.
Project Name		Process Sample for checked analytes													
Adirondack Lake Assessment Program		Check when subsampling is complete													
Sample Month		Sample Bottle Type- 500mL				Sample Method- IT SAMPLE METHOD: V = Van Dorn, K = Kemmerer Bottle, G = Grab Sample, IT = Integrated Tube Sampler									
		Preservation- Freeze				Notes-									
SECTION 2: Details															
Please list all samples relinquished to the hub. By signing this form, I certify that the samples listed were collected in accordance to the ALAP protocols.															
Lab Use ID	Lake Name and Site	Samples Submitted		Relinquished By											
	Lower St. Regis - North	<input checked="" type="checkbox"/> Chlor-a	<input checked="" type="checkbox"/> Lake water	Signature: Elizabeth Yogan	Date: 4/22/22 Time: 12 pm										
		<input type="checkbox"/> Chlor-a	<input type="checkbox"/> Lake water	Signature:	Date: Time:										
		<input type="checkbox"/> Chlor-a	<input type="checkbox"/> Lake water	Signature:	Date: Time:										
		<input type="checkbox"/> Chlor-a	<input type="checkbox"/> Lake water	Signature:	Date: Time:										
		<input type="checkbox"/> Chlor-a	<input type="checkbox"/> Lake water	Signature:	Date: Time:										
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		<input type="checkbox"/> Chlor-a	<input type="checkbox"/> Lake water	Signature:	Date: Time:										
		<input type="checkbox"/> Chlor-a	<input type="checkbox"/> Lake water	Signature:	Date: Time:										
SECTION 3: CHAIN OF CUSTODY – complete whenever sample changes hands prior to reaching laboratory.															
Hub Relinquished by: Date/ Time:				Received by: Date/Time:											
LABORATORY USE ONLY															
Arrived at Lab	Date	Time	Temperature	Comments											
Checked-in by	Date	Time	Temperature	Comments											
Benchtop Processed by	Date	Time	Temperature	Comments											

Section 1 is completed by the AWI Lab Staff

Section 2 is completed by the ALAP volunteer dropping off the samples at the hub

Step 1:
Write the name of your lake here. If your lake has multiple test sites, also include the site name.

If you have more than one sample, list each one separately

Step 2:
Check these boxes to confirm you are leaving both a water sample and a chlorophyll sample at the hub

Step 3:
Sign and date here

Signed by the person transporting the hub samples to the lab. Usually, an ALAP employee

This part is completed by the AWI Lab Staff once the samples are received at the lab